

DIPATTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Felix P. Camacho
Governor of Guam

Sylvia M. Flores
Acting President

Honorable Michael W. Cruz
Lt. Governor of Guam



February 1, 2010

To: The Honorable Senator Judith T. Won Pat
Speaker, 30th Guam Legislature
I Liheslaturan Guahan

From: Sylvia M. Flores, Acting President
Department of Chamorro Affairs

Subject: FY2010 1ST Quarter Financial Reporting Requirements

30-16-0110

[Handwritten signature and date: 2/01/10]

Pursuant to Public Law 30-55, the following reports required for FY2010 Quarter are being submitted:

Chapter VI, Section 26 Federal Funding Reports

No federal funds received and no payments using federal funds were made for this period.

Chapter VII, Section 2 Reporting Requirements...full disclosure of all funds

1. Expenditure/Encumbrance Report (AS400)
2. Income/Expense Report – President’s Office (non-appropriated funds)
3. Income/Expense Report – Research, Publication & Training (non-appropriated funds)
4. Income/Expense Report – Guam Museum (non-appropriated funds)
5. Income/Expense Report – Chamorro Village (non-appropriated funds)
6. Electronic Format of Items 1 through 6 above, one (1) copy.

Chapter VII, Section 20 Authorization for Payment of Prior Year’s Obligations

No appropriation/authorization for payment of Prior Years; Obligations for this period. Please note that promised compensation for prior years for three employees are not funded.

Chapter VII, Section 24 Reporting Staffing Pattern

FY2010 Current Staffing Pattern

Should you have any questions or require additional information, please advise.

Attachments

Cc: Public Auditor of Guam

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238 Archbishop F.C. Flores St. • DNA Building, Ste. 408 Hagatña, Guam 96910 • P.O. Box 2950 Hagatña, Guam 96932 • Phone: (671)475-4278/9 • Fax: (671)475-4227

DIBISION FINO' YAN KOTTURAN CHAMORRO
Chamorro Language and Culture Division

I SENSONG CHAMORRO
Chamorro Village

DIBISION INALIGAO, TINIGE' YAN FINA'NA'GUE
Research, Publications and Training Division

1578

DIBISION FANINADAHEN KOSAS GUAHAN YAN SAGAN RIKUETDON
Guam Museum & Archives Division

For Appropriation/Expenditure Report pursuant to PL 30-55
Government of Guam
(2010 1st Qtr) Appropriation/Expenditure Report
(Run Date January 25, 2010)

DEPARTMENT OF CHAMORRO AFFAIRS

Fund	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unallotted Balance
GENERAL FUND	REGULAR SALARY	\$ 500,792	\$ 118,022	\$ 114,940	\$ -	\$ 3,082	\$ 382,770
	FRINGE	\$ 142,237	\$ 33,502	\$ 33,474	\$ -	\$ 28	\$ 108,735
	HEALTH BENEFIT	\$ -	\$ -	\$ 2,323	\$ -	\$ (2,323)	\$ -
	CONTRACT	\$ 212,920	\$ 206,536	\$ 1,503	\$ 11,513	\$ 193,520	\$ 6,384
	BLDG RENT	\$ 191,264	\$ 185,525	\$ 31,877	\$ 143,448	\$ 10,200	\$ 5,739
	SUPPLIES	\$ 2,884	\$ 740	\$ 343	\$ 0	\$ 397	\$ 2,144
	WORKERS COMP BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	DRUG TESTING CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TELEPHONE	\$ 5,049	\$ 4,897	\$ 590	\$ 303	\$ 4,004	\$ 152
GENERAL FUND Fund Totals:		\$ 1,055,146	\$ 549,222	\$ 185,050	\$ 155,264	\$ 208,908	\$ 505,924
FEDERAL GRANT FUND	CONTRACT	\$ 6,552	\$ 6,552	\$ -	\$ -	\$ 6,552	\$ -
	EQUIPMENT	\$ 76	\$ 76	\$ -	\$ -	\$ 76	\$ -
FEDERAL GRANT FUND Fund Totals:		\$ 6,629	\$ 6,629	\$ -	\$ -	\$ 6,629	\$ -
DEPARTMENT OF CHAMORRO AFFAIRS TOTALS:		\$ 1,061,775	\$ 555,851	\$ 185,050	\$ 155,264	\$ 215,536	\$ 505,924

	Appropriations	YTD Allotment	YTD Expenditures	Outstanding Encumbrances	Funds Available	Unallotted Balance
GRAND TOTALS:	1,061,774.63	555,850.63	185,050.16	155,264.29	215,536.18	505,924.00

**For Government of Guam Contracts pursuant to PL 28-57
Government of Guam
(2010 1st Qtr) Contracts
(As of January 25, 2010)**

Vendor Name	Duration	Description	Contract Amount
TOTALS:			0
GRAND TOTAL:			0

**Government of Guam
2010 1st Qtr Staffing Pattern**

Agency Program **DEPARTMENT OF CHAMORRO AFFAIRS (3600)**

Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL
GENERAL FUND	602	ADMINISTRATIVE ASSISTANT	PAULINO, JENNIFER G	J - 13	38,155.00	14-Feb-11	0	38,155.00	8,642.11	0	0	553.25	173.94	1,248.00	167.96	10,785.26	48,940.26
GENERAL FUND	103	SECRETARY II (TYPIST)	PORTODO-HERNANDEZ, PATTI B	H - 10	29,962.00	21-Feb-10	129.03	30,091.03	6,786.39	433.16	0	434.45	173.94	3,261.18	386.1	11,475.22	41,566.25
GENERAL FUND	104	ADMINISTRATIVE SERVICES OFFICER	QUINTANILLA, JUANITA P	N - 10	46,596.00	27-Nov-10	0	46,596.00	10,553.99	433.16	0	675.64	173.94	1,560.00	167.96	13,564.70	60,160.70
DEPARTMENT OF CHAMORRO AFFAIRS TOTALS:					114,713.00		129.03	114,842.03	25,982.49	866.32	0	1,663.34	521.82	6,069.18	722.02	35,825.17	150,667.20

Agency Program **DIRECTOR'S OFFICE - CHAMORRO AFFAIRS (3601)**

GENERAL FUND		MUSEUM ASSISTANT	WUSSTIG, BETTY ANN P	E - 09	24,151.00	1-Aug-10	110.4	24,261.40	5,470.20	0	0	350.19	173.94	1,661.92	215.54	7,871.79	32,133.19
DIRECTOR'S OFFICE - CHAMORRO AFFAIRS TOTALS:					24,151.00		110.4	24,261.40	5,470.20	0	0	350.19	173.94	1,661.92	215.54	7,871.79	32,133.19

Agency Program **RESEARCH, PUBLICATION AND TR (3630)**

GENERAL FUND	402	PLANNER III	PALOMO, SIMEON M	N - 15	55,341.00	22-Jun-11	0	55,341.00	12,534.74	0	0	802.44	173.94	2,077.14	215.54	15,803.80	71,144.80
RESEARCH, PUBLICATION AND TR TOTALS:					55,341.00		0	55,341.00	12,534.74	0	0	802.44	173.94	2,077.14	215.54	15,803.80	71,144.80

Agency Program **GUAM MUSEUM (3640)**

GENERAL FUND	603	MUSEUM CURATOR	RAMIREZ, ANTHONY J	M - 04	34,056.00	24-Sep-10	239.08	34,295.08	7,713.68	433.16	0	493.81	173.94	1,560.00	167.96	10,542.56	44,837.64
GENERAL FUND	605	MUSEUM ASSISTANT	GUMABON, COLASITA B	E - 15	29,673.00	25-Jul-11	0	29,673.00	6,720.93	433.16	0	430.26	173.94	2,860.78	359.32	10,978.39	40,651.39
GENERAL FUND	606	MUSEUM ASSISTANT	OJEDA, LOLITA T	E - 14	28,670.00	6-Apr-10	125.93	28,795.93	6,493.76	433.16	0	415.72	173.94	0	0	7,516.57	36,312.50
GENERAL FUND	609	LABORER	MANIBUSAN, JAVIER MIKEL T	D - 01	15,840.00	27-Apr-10	122.2	15,962.20	3,587.76	0	0	229.68	173.94	0	0	3,991.38	19,953.58
GUAM MUSEUM TOTALS:					108,239.00		487.21	108,726.21	24,516.13	1,299.48	0	1,569.47	695.76	4,420.78	527.28	33,028.90	141,755.11

Agency Program **DCA - CHAMORRO VILLAGE (3699)**

GENERAL FUND	CV-003	MAINTENANCE SUPERVISOR	SANCHEZ, FRANK Q	J - 10	34,414.00	8-Dec-10	0	34,414.00	7,794.77	0	0	499	173.94	1,560.00	0	10,027.71	44,441.71
GENERAL FUND	CV-004	LABORER	EVARISTO, EDWIN P	D - 10	23,760.00	19-Mar-10	100.4	23,860.40	5,381.64	433.16	0	344.52	173.94	3,576.04	359.32	10,268.62	34,129.02
GENERAL FUND	CV-002	ADMINISTRATIVE ASSISTANT	SAN NICOLAS, JEFFREY A	J - 10	34,414.00	27-Feb-10	140.79	34,554.79	7,794.77	0	0	499	173.94	1,560.00	167.96	10,195.67	44,750.46
GENERAL FUND	CV-005	LABORER	IRIARTE, FRANCISCO LG	D - 04	18,810.00	5-Jul-10	130.08	18,940.08	4,260.46	433.16	0	272.74	173.94	0	0	5,140.31	24,080.39
GENERAL FUND	CV-006	PROGRAM COORDINATOR I	MARCOS, GERARDO R	K - 09	35,751.00	16-Sep-09	379.37	36,130.37	8,097.60	0	0	518.39	173.94	0	0	8,789.93	44,920.30
GENERAL FUND	CV-007	CHAMORRO VILLAGE MANAGER	CURA, MICHAEL A.	N - 08	43,490.00	15-Oct-10	0	43,490.00	9,850.48	433.16	0	630.6	173.94	4,076.28	386.1	15,550.57	59,040.57
DCA - CHAMORRO VILLAGE TOTALS:					190,639.00		750.64	191,389.64	43,179.73	1,299.48	0	2,764.27	1,043.64	10,772.32	913.38	59,972.82	251,362.46

	Salary	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL		
GRAND TOTALS:			493,083.00	1,477.28	494,560.28	111,683.30	3,465.28	0	7,149.70	2,609.10	25,001.34	2,593.76	152,502.48	647,062.76

DEPT. OF CHAMORRO AFFAIRS - PRESIDENT'S OFFICE
Income and Expense
October through December 2009

	<u>Oct - Dec 09</u>
Income	
14300 · Interest Earned	2.83
40000 · Donation	
40100 · FESTPAC	325.00
40000 · Donation - Other	110.55
Total 40000 · Donation	<u>435.55</u>
41000 · Sales	14,520.00
Total Income	<u>14,958.38</u>
Expense	
60200 · Bank Charges	44.27
61200 · Office Expense	49.50
61700 · Printing & Copies Expense	144.16
62200 · Repairs Expense	
62250 · Computer	195.00
Total 62200 · Repairs Expense	<u>195.00</u>
64000 · Miscellaneous Expense	1,930.00
Total Expense	<u>2,362.93</u>
Net Income	<u><u>12,595.45</u></u>

**DEPT. OF CHAMORRO AFFAIRS RESEARCH PUBLICATION TRAINING
INCOME/EXPENSE**

October through December 2009

	<u>Oct - Dec 09</u>
Ordinary Income/Expense	
Income	
14300 · Interest Earned	14.91
40000 · Donation	10,005.00
41000 · Sales-Books	3,428.24
Total Income	<u>13,448.15</u>
Cost of Goods Sold	
5000 · Cost of Goods Sold	50.00
Total COGS	<u>50.00</u>
Gross Profit	13,398.15
Expense	
60000 · Advertising	3,550.00
60200 · Bank Charges	44.27
61000 · Maintenance Expense	802.08
61400 · Office Supplies Expense	299.85
61600 · Postage and Shipping Expense	-15.00
61700 · Printing & Copies Expense	23,108.00
61800 · Professional Fee	11,565.00
62000 · Promotions Expense	-1,833.00
62600 · Travel Expense	3,294.36
64000 · Miscellaneous Expense	829.94
Total Expense	<u>41,645.50</u>
Net Ordinary Income	-28,247.35
Other Income/Expense	
Other Income	
50100 · Other Income	410.00
Total Other Income	<u>410.00</u>
Net Other Income	410.00
Net Income	<u><u>-27,837.35</u></u>

DEPT. OF CHAMORRO AFFAIRS - GUAM MUSEUM
INCOME/EXPENSE
October through December 2009

	<u>Oct - Dec 09</u>
Ordinary Income/Expense	
Income	
40000 · Donation	725.61
40100 · Interest Earned	0.66
Total Income	<u>726.27</u>
Gross Profit	726.27
Expense	
60200 · Bank Charges	64.39
64000 · Miscellaneous Expense	390.00
Total Expense	<u>454.39</u>
Net Ordinary Income	<u>271.88</u>
Net Income	<u><u>271.88</u></u>

CHAMORRO VILLAGE
INCOME/EXPENSE
October through December 2009

	Oct - Dec 09
Ordinary Income/Expense	
Income	
4020 CV Lease Stall	96,458.15
4060 Wednesday Night Market	32,940.00
4080 Other Income	25,155.00
Total Income	<u>154,553.15</u>
Gross Profit	154,553.15
Expense	
6000 Advertising	21,147.50
6020 Bank Charges	6.00
6040 Communication	378.76
6045 Entertainment	
6041 Wednesday Night Market	6,600.00
6042 Entertainment - Others	1,500.00
6045 Entertainment - Other	200.00
Total 6045 Entertainment	<u>8,300.00</u>
6055 Maintenance Expense	
6056 Janitorial Services	14,637.44
6057 Contractual Maintenance	10,546.25
6058 Security	11,436.88
6059 Maintenance Supplies	2,176.33
6060 Solid Waste	12,760.00
6061 Janitorial Supplies	1,805.68
6055 Maintenance Expense - Other	2,373.96
Total 6055 Maintenance Expense	<u>55,736.54</u>
6075 Office Expense	-2,255.48
6075 Office Supplies Expense	101.10
6095 Professional Fees	25,000.00
7000 Printing & Copies Expense	1,228.82
7010 Promotional Expense	
60122 Promotional Exp. - Others	250.00
7010 Promotional Expense - Other	180.00
Total 7010 Promotional Expense	<u>430.00</u>
7050 Repairs Expense	3,488.10
7055 Telephone Expense	1,457.49
7065 Travel Expense	2,157.86
7090 Utilities	
60171 Power	8,784.61
60172 Water	17,294.25
Total 7090 Utilities	<u>26,078.86</u>
7095 Miscellaneous	4,518.97
Fire Permit Application Fee	320.00
Total Expense	<u>148,094.52</u>
Net Ordinary Income	<u>6,458.63</u>
Net Income	<u><u>6,458.63</u></u>